

Head Teacher:
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Durham County Council
St. Francis CE (Aided) Junior School

Scholars Path
Horndale
Newton Aycliffe
County Durham
DL5 7HB

Dear Parent/Carer,

Medicines in School

If your child requires prescribed medicine (e.g. antibiotics which need to be taken 4 times per day or paracetamol) to be administered during the school day, from September 2008, we require you to come to school and complete a consent form.

Only prescribed medicine, for which a consent form has been signed, will be given to pupils by school staff. Non-prescribed medicine will **not** be administered by school staff, however, parents are welcome to come to school to give the medicine themselves.

Prescribed medicine must be brought to school and collected each day by an adult.

Thank you for your co-operation.

Yours faithfully,

Mrs. J. Wilkinson
Head Teacher

